

**REQUEST FOR EXEMPTION
FROM KTRS EMPLOYMENT
LIMITATIONS**

KENTUCKY TEACHERS' RETIREMENT SYSTEM
479 Versailles Road
Frankfort, Kentucky 40601-3800
(502) 848-8500

Fiscal Year _____

RE: _____

Name of KTRS Retiree

Social Security No.

The _____ School District/Agency/University wishes to employ the above referenced retired member of the Teachers' Retirement System in a capacity that we believe to be exempt from jurisdiction of the Teachers' Retirement System.

The following information is provided to assist the Teachers' Retirement System in determining whether employment by a KTRS retiree in this position is exempt from the employment limitations that apply to KTRS retirees:

Title of position: _____

Person who last held the position: _____

Social Security Number: _____

Compensation of retiree: \$ _____

Please attach a copy of the following:

- Position Description
- Minimum Educational Qualifications
- Employment Agreement
- Personal Service Contract

Title of last position held by retiree prior to retirement: _____

If teacher, provide subject(s) taught: _____

Date _____ 20____

Signature District/Agency Head

This form is to be completed and submitted to the KTRS **ONLY** when an employer makes a request for a determination as to whether employment, in any capacity, whether employer/employee, personal service contract or third party contract, is exempt from KTRS limitations. Please note instructions on reverse side before completing form.

(FOR USE OF KTRS ONLY)

Based upon the information available to the Kentucky Teachers' Retirement System, it has been determined that employment by KTRS retirees in the position identified on this form is:

Exempt from KTRS limitations _____

Subject to KTRS limitations _____

Date _____ 20____

KTRS Representative

**KENTUCKY TEACHERS' RETIREMENT SYSTEM
479 VERSAILLES ROAD
FRANKFORT, KENTUCKY 40601-3800
PHONE (502) 848-8500**

INSTRUCTIONS FOR COMPLETING FORM 30-E

This form is to be used by employers to request the Kentucky Teachers' Retirement System to render a decision as to whether the re-employment of a KTRS retiree is exempt from the standard employment limitations. All KTRS retirees employed in any capacity will be subject to the employment limitations unless the employer obtains a written determination from KTRS that employment for a particular position is exempt from KTRS restrictions. Please provide all the requested information and documentation to avoid a delay in the processing.

In the absence of an exemption determination by KTRS, employment of KTRS retirees in any capacity is subject to the employment limitations and must be reported to KTRS on the annual report at the close of a school year.

Information Required from District for KTRS to make Decision

1. **Title of position** -- actual title of position. This must match the position description.
2. **Person who last held position** -- the last person holding the position prior to the retiree.
3. **Social Security Number** -- Number for the last person holding the position prior to the retiree.
4. **Compensation of Retiree** -- Salary the retiree will receive. This may be reported hourly, daily or annually.

**THIS FORM IS TO BE COMPLETED ANNUALLY AND PRIOR
TO THE RETIREE'S EMPLOYMENT**